

Martin O. Martinez

OBJECTIVE

Always strive to give my 100% in everything I do in school and in life and to obtain knowledge of the day-to-day operation of a business for a future career in the business industry.

QUALIFICATIONS

Bilingual, Discipline, Organized, Ethical, works well with others, great communication skills, PowerPoint, Excel and Word 2010 versions.

EDUCATION

Fall 2006-Summer 2010
Richards Career Academy High School
High School Diploma
GPA: 4.32/4.0

Fall 2007-Summer 2010
Richards career Academy High school
Diploma for completion of 3-year Accounting Program

Fall 2010-Present
University Of Illinois at Chicago (UIC)
Bachelors in Accounting
Expected Graduation Year: 2014
GPA: 2.9/4.0

VOLUNTEER WORK

September 2011
Junior Achievement
Volunteer: Lectured middle school children about education and business
Related topics.

Fall 2009 and Spring 2010
Richards Career Academy High School
Front desk assistant:
-Translator for Hispanic parents, organize files and make copies.

Spring 2011
Ladder Up
Volunteer: Fill out income taxes for low income families.

GROUPS / CLUBS

Fall 2009-Summer2010
National Honors Society
Active Member: Worked in Groups to organize school events

Fall 2010-Present
Latino Association Of Business Students (LABS)
Affiliated chapter with ALPFA
Marketing Director: Market the organization within UIC campus.

Fall 2008-Summer2010
Future Leaders of America
Accounting club in High school

Work History

Summer 2008 - Summer 2011
"La Internacional " Grocery Store
-Cashier & Manager

Doing: cashier functions, transactions to Mexican banks and stores
plus doing manager duties.

Primary Business Address
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